

**To:** Jenkins, Laura Flynn[Jenkins.Laura@epa.gov]  
**From:** Bruinsma, Daniel  
**Sent:** Tue 8/11/2015 9:33:43 PM  
**Subject:** RE: PPL Schedule

.....  
>>>>>>  
Laura,

First I want to confirm that the 5/4/9 with the first Friday off and the second your eight hour day.

Sunday – Saturday week 1

0 9 9 9 9 0 0

Sunday – Saturday week 2

0 9 9 9 9 8 0

Dan

**From:** Jenkins, Laura Flynn  
**Sent:** Tuesday, August 11, 2015 2:50 PM  
**To:** Bruinsma, Daniel  
**Subject:** RE: PPL Schedule

Thanks, I appreciate your help.

Laura Jenkins

Media Officer

USEPA-Region 8

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**From:** Bruinsma, Daniel  
**Sent:** Tuesday, August 11, 2015 2:49 PM

**To:** Jenkins, Laura Flynn  
**Subject:** RE: PPL Schedule

Laura,

Received and I will review and let you know what I can fix.

Dan

**From:** Jenkins, Laura Flynn  
**Sent:** Tuesday, August 11, 2015 2:45 PM  
**To:** Bruinsma, Daniel  
**Subject:** RE: PPL Schedule

Dan:

I cut-and-pasted the thread below. I don't actually understand exactly what has to happen but maybe you can decipher from this thread.

I'm knee deep in Gold King Mine and just know this needs to be fixed and the people at the HR Help Desk are less than helpful. ☹

Laura Jenkins

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**From:** Bruinsma, Daniel  
**Sent:** Tuesday, August 11, 2015 2:41 PM  
**To:** Jenkins, Laura Flynn  
**Subject:** PPL Schedule

Laura,

# Nonresponsive

# Nonresponsive

**From:** Jenkins, Laura Flynn  
**Sent:** Tuesday, August 11, 2015 1:35 PM  
**To:** HRPayHelp; Brown, Janet  
**Cc:** Portillos, Christine; Lippincott, Jim  
**Subject:** FW: PeoplePlus Routing to Former Supervisor  
**Importance:** High

Janet and/or HR Help Desk:

Please see thread below and let me know ASAP what needs to happen to get this resolved.

I'm supporting the Gold King Mine response and NEED to be able to accurately report my time in PeoplePlus but am STILL not appearing on my timekeeper's list. I was placed in a static group for Paula to approve my time but Jim needs to change my schedule but doesn't have access.

This needs to be resolved IMMEDIATELY so please let me know what – if anything – you need from me, my timekeeper, my supervisor, R8 HR and/or anyone else so this can get resolved. I transferred to Region 8 effective 7/12 so this has been dragging on for a month.

My supervisor is Paula Smith and my timekeeper is Jim Lippincott. If you need anything else, please let me know.

Thanks,

Laura Jenkins

Media Officer

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